

NHIN Coordinating Committee

Monthly Call

Meeting Notes: 3/18/10 (10:00 – 11:00 am EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a “✓”)

NHIN Production Participant Members

- ✓ Jim Borland, SSA (NHIN CC Chair)
- ✓ Michael Matthews, MedVirginia
- ✓ John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD
- Andrea Wilson, VA

NHIN Cooperative Representative Members

- ✓ Holt Anderson, NCHICA (NHIN-CC Vice-Chair)
- ✓ Marc Overhage, Regenstrief

ONC

- ✓ Mary Jo Deering
- ✓ Mariann Yeager, (NHIN-CC Secretary)

Invited Subject Matter Experts

- ✓ Steve Gravely, Troutman Sanders
- ✓ Erin Whaley, Troutman Sanders
- ✓ Doug Fridsma, ONC Office of Standards and Interoperability

Confirmed Observers

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| ✓ Doug Hill, ONC | ✓ Trudi Matthews, HealthBridge |
| ✓ Aaron Seib, NeHC | ✓ Keith Hepp, HealthBridge |
| ✓ Jamie Ferguson, KP | ✓ Kathy Church, HealthLINC Bloomington |
| ✓ Joe Turk, CCF | |

Meeting Summary

Agenda Topic #1: Identify participants

Discussion Summary: Roll call facilitated to identify NHIN CC members and observers present.

Decision / Outcome: See list of participants and observers noted above.

Action / Follow Up: N/A

Agenda Topic #2: Quorum

Discussion Summary: Committee Chair confirmed the NHIN CC members present and declared a quorum.

Decision / Outcome: Quorum was established since six of the voting members, including at least one Federal and one non-Federal Type 1 members, were present.

Action / Follow Up: N/A

Agenda Topic #3: Review Agenda

Discussion Summary: The agenda was reviewed and requests for any new business were made.

Decision / Outcome: Two items were added to the agenda: (i) feedback regarding NHIN Direct and (ii) a state-level data use agreement.

Action / Follow Up: N/A

Agenda Topic #4: Approve 2/18/10 Meeting Notes

Discussion Summary: Meeting notes were approved without changes.

Decision / Outcome: A motion to approve the 2/18 meeting notes was made, seconded and approved without further discussion.

Action / Follow Up: Mark meeting notes as final and post to www.hhs.gov/healthit web site.

Agenda Topic #5: NHIN CC Operating Procedure – DURSA Amendment Process

Discussion Summary:

NHIN-CC OP&P: 8 – DURSA Amendment Process.

During the February 18, 2010 NHIN CC meeting, the NHIN CC requested that a new policy be drafted that would clarify the DURSA amendment process. A draft of the new policy was circulated to the NHIN CC prior to the 3/18 meeting. During the meeting, the NHIN CC members discussed the content of the draft OP&P 8 and sought to clarify the following:

- The NHIN CC will identify the date on which an amendment becomes effective. All existing Participants will be required to sign the amendment prior to this effective date or terminate their participation in the NHIN. The NHIN CC members recognize that obtaining each Participant's signature on an amendment may be challenging, especially as the number of Participants increases. The NHIN CC will consider how this process can scale in the future.
- There may be some issues in the DURSA that should be clarified through a vehicle other than amendment. The NHIN CC has the ability to issue such clarification through a variety of mechanisms, including the adoption of new operating policies and procedures.
- Some amendments will need to be approved by Participants and become effective immediately, while others can be held until there is a "batch" of amendments for Participants to approve. This "batching" process is particularly important for the Federal Participants who will have to go through the Federal clearance process to obtain approval for amendments. The NHIN CC requested that OP&P 8 be revised to incorporate this "batching" process.
- The 5th bullet on page 2 should be revised to read, "a recommendation to approve or reject the proposed amendment" to remain consistent with this section.

Decision / Outcome - Summary:

- NHIN-CC: 8 – DURSA Amendment Process – A motion to approve OP&P 8 with the requested amendments was made, seconded and passed.

Action / Follow Up: Staff will circulate the revised OP&P 8 to the NHIN CC and post it on the HHS public NHIN web page once it is final.

Agenda Topic #6: Revised NHIN CC Work Plan

Discussion Summary: The NHIN CC reviewed and discussed the revised NHIN CC Work Plan for 2010, which sets forth the high-level activities that the NHIN CC will undertake over the next seven months. The Work Plan calls for the organization of four task groups to assist the NHIN CC with these efforts. The task groups will do the groundwork to develop straw documents that would be presented to the NHIN CC for consideration and approval.

Each task group will have at least one Coordinating Committee member involved in its activities as a liaison. NHIN CC members can also identify other representatives from their respective organizations to participate in each task group. NHIN CC members should send their list of identified representatives for the task groups to ONC.

Decision / Outcome: The NHIN CC adopted the Work Plan and will use it to guide its activities. The NHIN CC Liaisons for each Task Group are as follows:

- Strategic Issues Task – Jim Borland and John Mattison
- DURSA Task Group – Michael Matthews
- Policy and Technical Task Group – Rich Kernan and Dave Riley
- Operating Policy & Procedures Task Group – Holt Anderson

Action / Follow Up: Staff will post the NHIN CC Work Plan on the HHS public NHIN web page. The Task Groups will begin meeting in April and will provide the NHIN CC with updates at the NHIN CC's April 15, 2010 meeting.

Agenda Topic # 7: Committee Operations Update

Discussion Summary: The NHIN CC briefly discussed the need for the NHIN CC to capture the lessons it has learned through participation in the NHIN so that it can provide this useful information to many groups. ONC and NeHC will work with the NHIN CC to capture these lessons through a self-assessment.

The NHIN CC will engage in exercises in the near future to test select NHIN CC Operating Policies and Procedures.

Decision / Outcome: N/A

Action / Follow Up: ONC and NeHC will provide additional information on the self-assessment process at the NHIN CC's April 15, 2010 meeting.

Agenda Topic #8: New Business

(i) NHIN DIRECT

Discussion Summary: The NHIN CC had an extended discussion regarding the interaction and compatibility of the NHIN Limited Production Exchange with the NHIN Direct Project. While the NHIN CC members support the NHIN Direct's concept of simple, directed push of data between providers, some asked for clarification regarding how the technical specifications for NHIN Direct are being developed. The NHIN CC sought clarification that the NHIN Direct specifications would be designed to be compatible and interoperable with the existing NHIN Specifications for the Limited Production Exchange. Doug Fridsma from ONC joined the NHIN CC meeting for the NHIN Direct discussion and clarified that it is ONC's intent that NHIN Direct will be compatible with the NHIN Limited Production Exchange. ONC will work on its

communications to clarify its intent and help identify a migration path to assure that NHIN Direct and the NHIN Limited Production Exchange can interoperate.

Decision / Outcome: ONC will schedule a meeting with the NHIN CC to further discuss the NHIN Direct Project.

Action / Follow Up: Staff will schedule the meeting between the NHIN CC and ONC.

(ii) State Level Data Sharing Agreements

Discussion Summary: The NHIN CC identified the need to discuss whether a template state-level data sharing agreement that is consistent with the DURSA would be helpful for the state-level HIEs.

Decision / Outcome: N/A.

Action / Follow Up: ONC will schedule a meeting with various states to discuss this issue.

Agenda Topic #9: Upcoming Call Schedule

Discussion Summary: The next NHIN CC call is scheduled for 4/15/10.

Decision / Outcome:

- Meeting Schedule / Topics
- 4/7/2010 – NHIN Communications Call (formerly leadership group call)
- 4/15/2010 – NHIN CC Monthly Call
- May - December 2010 – Monthly NHIN CC calls scheduled the 3rd Thursday of each month (10-Noon EST).

Action / Follow Up: Schedule calls and prepare agendas

Agenda Topic #10: Adjournment

Discussion Summary: The Chair asked whether there was any other business the Committee wanted to address. No other business was raised.

Decision / Outcome: A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

Action / Follow Up: N/A

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